

Please see inside for information around changes to the evening due to the latest changes to COVID-19 guidelines.

What if the weather conditions will not allow an outdoor presentation?

Unfortunately, if the weather conditions are not suited to an outdoor presentation then we will go back to the original plan. The presentation will have to be moved inside the hall and parents will NOT be able to attend as we cannot accommodate the necessary amount of people while adhering to the 4 square metre rule.

In the event of poor weather, parents are to drop students off at their designated gate at **6:00pm. Students will need to be signed in by their parent/caregiver.** Students will be collected by parents/caregivers from the same gate at **8:30pm and signed out by their classroom teacher.**

If our outdoor presentation needs to be cancelled, parents/caregivers will be **notified via SMS by 5pm** on the day of the farewell.

If the weather is poor, please ensure you have made arrangements for photograph opportunities prior to your arrival at school. This will assist in streamlining the sign in process and reducing congestion.

*We thank all of our families for their ongoing support and understanding as we work to do our best to keep you all connected and ensure our students enjoy their final celebrations as*  
*Abermain Public School students.*



# Year 6 Farewell

Everything you need to know ...



**ABERMAIN PUBLIC SCHOOL**

2020



## Running an Event in line with the Department of Education COVID-19 Safe Guidelines

The NSW Department of Education has provided strict guidelines for ALL schools to adhere to in direct relation to end of year celebrations. Our school takes great care in following these guidelines to ensure that our students, staff and community members are safe. Staff have worked tirelessly throughout the year to negotiate constant change and ensure that we stay connected with our community. In organising our Year 6 Farewell it has been a priority for us to keep abreast of the ever changing and sometimes difficult COVID-19 guidelines to ensure we are running an event that is as "normal" as possible for our students and their families. The most recent guidelines stipulate the following;

- A COVID safety plan has been developed meeting requirements established by NSW Health.
- Food will be provided to the students in a COVID safe way, with no buffet or self-service style permitted
- Good hand hygiene must be adopted and promoted
- ALL external visitors MUST sign an 'External Visitors to School Site' form and MUST NOT attend if they are presenting with even minor cold or flu symptoms.
- A COVID safe dance plan is in place and will be monitored by a dance teacher on the night.
- Parents can attend as long as the venue has the capacity to adhere to the 4 square meter rule. Our school hall has a maximum capacity of 60 people, this includes, students, staff and families. This would mean that we **could not** facilitate parent attendance within the hall, **HOWEVER**, please see information on the following page that outlines our solution.

To ensure parents have the opportunity to participate in the formalities of the evening we will be conducting an outdoor presentation, weather permitting.

### Organisation of the evening:

- Parents will arrive with their children at 5:45pm. Parents will sign students in at their 'class' designated gate and students will go directly to their teacher.

#### 5/6MB Hall Gate      5/6G Back Hall Gate (behind hall)

#### 5/6B Front Gate

- Parents need to move directly to the designated seating area on the top field. Parents will be seated in class groups with physical distancing between family groups. Parents will complete the **External Visitors to School Site** form (which will be found on their seat). This form will be collected by staff prior to the commencement of the presentation. **NOTE: 4 Family members ONLY per student.** This includes children/siblings. *We ask that you remain seated for the duration of your time on site.*
- Students will be presented with their farewell gift and certificate. At this time **ONE** parent/caregiver may move to the front to take a photo and then be immediately seated.
- At the conclusion of the ceremony all parents/caregivers must promptly exit the school site using the **same gate they entered**, and students will begin their evening of celebration.
- At the conclusion of the evening, students can be collected from their 'Drop Off' gate and be signed out by their teacher.

**PLEASE TURN OVER FOR MORE IMPORTANT INFORMATION...**